

# RAM 2024

## REGIONAL AIRWAY MEETING

27 - 29 September • Sarawak, Malaysia  
Borneo Convention Centre Kuching

### Abstract Submission Guide

Joint Organisation of:



SIGIAM  
SINGAPORE INSTITUTE OF ANAESTHESIOLOGY AND INTENSIVE CARE

In Partnership With:





### Delegate Information

\* Denotes compulsory fields.

Salutation\*

First/Given Name\*

Last/Family Name\*

Job Title\*

Organization\*

Country\*

Business Email\*

Alternate Email\*

Business Mobile\*

Profession\*

#### Terms & Conditions

- I agree that Kenes MP Asia may collect and use my personal data which I have provided in this form to provide marketing information relevant to RAM 2024 and any other information that I have agreed to receive.\*
- I agree to receive information sent by Kenes MP Asia about related products and services including but not limited to offers, information and new goods and services via the given email.\*

RAM 2024 privacy policy: <https://regionalairwaymeeting.com/>

Save

Complete **Delegate Information** page

\*Please ensure that you have allowed your browser to send pop-ups and use redirects. Visit **Page 13** for a guide on how to enable this setting.

To save your delegate information, click Save to proceed



## My Dashboard

[Delegate](#) [Abstract](#) [Log Out](#)

Please read the full submission guidelines carefully before submitting.

### ABSTRACT SUBMISSION GUIDELINES

- Abstracts may be submitted for poster or oral presentation only.
- Abstracts must be submitted online via the conference website. Abstracts submitted by fax, email, or post will NOT be accepted.
- Abstracts must be submitted at the latest by 8 April 2024. The online submission system will close at midnight GMT +8 on this day.
- Please do not submit multiple copies of the same abstract.
- Abstract submitted previously to other conferences will not be accepted.

### CONFIRMATION OF RECEIPT AND NOTIFICATION OF DECISION

- After submitting your abstract, you will receive an email confirmation that your abstract has been received.
- Please contact the Secretariat at [abstract@regionalairwaymeeting.com](mailto:abstract@regionalairwaymeeting.com) if you have submitted an abstract and did not receive an email acknowledgement.
- Notifications regarding the status of your abstract acceptance will be sent out by 8 April 2024.

### PRESENTATION AT THE CONGRESS

- Instructions for preparation of poster presentations will be sent together with acceptance notifications.
- The Organising Committee will endeavour to schedule abstracts according to authors' preferences but reserves the right to decide on the final form of presentation.
- For each abstract, at least one author is expected to attend the Conference. Presenting authors must register for the Conference and pay the registration fee.
- Abstract presenters need to register by the registration deadline for inclusion in the Conference programme and for presentation scheduling.

### PREPARING YOUR ABSTRACT FOR SUBMISSION

- The abstract should be as informative as possible and include the following details:
  - Objectives: background and specific aims of the study
  - Methods: description of methods used
  - Results: summary of results obtained
  - Conclusions: conclusions reached
- Abstracts must meet the following specifications:
  - Abstract title - Limited to 25 words
  - Abstract text - Limited to 300 words
  - Abstract topic - Abstracts topic must be chosen from a specific theme listed in the Scientific Programme
- Please note that graphs, images or tables should not be included in your abstract.
- Use only standard abbreviations. Special or unusual abbreviations are not recommended. If otherwise necessary, the latter should be placed in parenthesis after the first appearance of the full word.
- All abstracts must be submitted and presented in clear English with accurate grammar and spelling of a quality suitable for publication. If you need editorial help, please arrange for the review of your abstract by a colleague who is a native English speaker, by a university scientific publications office (or other similar facility) or by a copy editor, prior to submission.
- The submission form at the link at the top of this page allows you to store your abstract in draft form to facilitate edits. Please note that abstracts must be SUBMITTED before the deadline to be sent for review for inclusion in the Scientific Programme.

Please read the full submission guidelines carefully before submitting

Scroll down to bottom of page and click on **New Submission** to create a new abstract submission

[New Submission](#)



### My Dashboard

Timer of 60 minutes starts ticking from this page

Delegate Abstract Log Out

- Author Details
- Co-Author/s details
- Abstract Title
- Abstract Text
- Declaration of Consent
- Summary

#### Author Details

Name  
Please key in your author's name  
(first name followed by family name)

Department  
Please key in your author's department

Institution

Country  
Please Select

Are you the presenting author?  
Yes

Save

Complete Author Details page and click **Save** to continue

Please complete in 10:15



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### My Dashboard

Delegate Abstract Log Out

- Author Details
- Co-Author/s details**
- Abstract Title
- Abstract Text
- Declaration of Consent
- Summary

Please complete in 8:37

Co-Author Details

Number of Co-Author  
0

Save

You can select up to 20 Co-Authors and enter Co-Author information. Click **Save** to continue.



### My Dashboard

Delegate Abstract Log Out

Click **here** to view all abstract themes on the website

Please complete in 7:39

- Author Details
- Co-Author/s details
- Abstract Title**
- Abstract Text
- Declaration of Consent
- Summary

View abstract themes [here](#)

Abstract Theme

Please Select

Please key in your abstract title

Word Count : 1 /25 words

Save

Select **Abstract Theme** and enter **Abstract Title**.  
Click **Save** to continue



# RAM 2024

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## My Dashboard

300-word limit is applicable from boxes 1 to 4.

PRO TIP: Click **Save** regularly to prevent loss of data

Delegate Abstract Log Out

- Author Details
- Co-Author/s details
- Abstract Title
- Abstract Text**
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- Summary

Word limit for Abstract Content is 350 words

### Objectives



1

Words: 0 Characters: 0

PRO TIP: Copy and paste content from Word doc to Notepad, this will eliminate the Word doc formatting. Copy from Notepad and paste into the respective boxes.



### Results

Rich text editor toolbar with icons for bold, italic, underline, link, unlink, list, and text color.

2

Words: 0 Characters: 0

### Conclusions

Rich text editor toolbar with icons for bold, italic, underline, link, unlink, list, and text color.

3

Words: 0 Characters: 0

### Methods

Rich text editor toolbar with icons for bold, italic, underline, link, unlink, list, and text color.

4

Words: 0 Characters: 0

### Graphs and images upload :

1. A maximum of 3 images can be included per abstract.
2. The maximum file size of each graph/image is 500 KB.
3. The maximum pixel size of the graph/image is 600(w) x 800(h) pixel.
4. You may upload graphs in JPG, GIF or PNG format.
5. Image will be displayed in the sequence of upload.

No file chosen

Upload Graphs and images (in .jpg or .png format, with a file size of not more than 3MB) if required.

Click **Save** to continue and proceed.

**PRO TIP:** Click **Save** regularly to prevent loss of data





### My Dashboard

Delegate Abstract Log Out

- Author Details
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- Abstract Title
- Abstract Text
- Declaration of Consent**
- Summary

Please complete in 1:30

#### Abstract Declaration

To submit your abstract, you must agree to the following terms:

- Submitted Abstract cannot be modified or corrected after final submission. Accepted abstracts will be published exactly as submitted. Please ensure all information is correct at the point of submission.
- Submission of the abstract constitutes you and your co-authors' consents to publication (e.g. Conference website, programmes, other promotions, etc.)
- The Abstract Submitter warrants and represents that he/she is the owner or has the rights of all the information and content ("Content") provided to RAM 2024 and Kenes MP Asia (Hereafter: "The Organisers"). The publication of the abstract does not infringe any third party rights including, but not limited to, intellectual property rights.
- The Abstract Submitter grants the Organisers a royalty-free, perpetual, irrevocable non-exclusive license to use, reproduce, publish, translate, distribute, and display the Content.
- The Organisers reserve the right to remove any publication of an abstract which does not comply with the above.
- The Abstract Submitter is responsible for informing the other co-authors regarding the abstract status.

Save

Check all boxes on this declaration page and click **Save** to continue



# RAM 2024

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Please complete in 0: 5

- Author Details
- Co-Author/s details
- Abstract Title
- Abstract Text
- Declaration of Consent
- Summary**

Abstract Summary

**Part A : Author Details**

Name: \_\_\_\_\_

Department: \_\_\_\_\_

Institution: \_\_\_\_\_

Country: \_\_\_\_\_

Are you the Presenting Author?

**Part B : Co-Author/s**

Full Name	Department	Institution

**Part C : Abstract Title**

Abstract Title : \_\_\_\_\_

Abstract Themes : \_\_\_\_\_

**Part D : Abstract Text**

Objectives

\_\_\_\_\_

Methods

\_\_\_\_\_

Conclusions

\_\_\_\_\_

Results

\_\_\_\_\_

Submit

Once all sections have been filled, you will be brought to the Summary page.

Check your entry.

You may click back at the respective section on the menu bar on the left to edit.

If all entry has been entered correctly, click **Submit**





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### My Dashboard

Delegate Abstract Log Out

No	Title	Preview	Edit	Delete
RAM		<a href="#">Preview</a>	<a href="#">Edit</a>	<a href="#">Delete</a>

After submitting, you will be able to see all submitted abstracts here



# RAM 2024

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You will also receive the confirmation email after submission

Dear Sir/Madam,

Thank you for submitting your abstract for RAM 2024.

The following submission is successful:

Abstract Title	Reference Number

Notification regarding the status of your abstract will be sent out by **3 May 2024**.

Please note the following:

1. To submit additional abstracts or make changes to your existing abstract, kindly log in using the provided link below:

Login Details	
Login URL:	<a href="https://www.event-reg.biz/RAM2024SubmissionPortal/Login.aspx?shw=RAM">https://www.event-reg.biz/RAM2024SubmissionPortal/Login.aspx?shw=RAM</a>
Registration ID:	
Email:	

2. You may view and make changes to your abstract before the submission deadline of 8 April 2024. No further changes can be made after the submission deadline.
3. Upon abstract acceptance, you qualify for early bird registration rate for the main conference.

If you have additional queries regarding your abstract, please contact our Secretariat at [abstract@regionalairwaymeeting.com](mailto:abstract@regionalairwaymeeting.com).

Kind Regards,  
RAM 2024 Abstract Secretariat



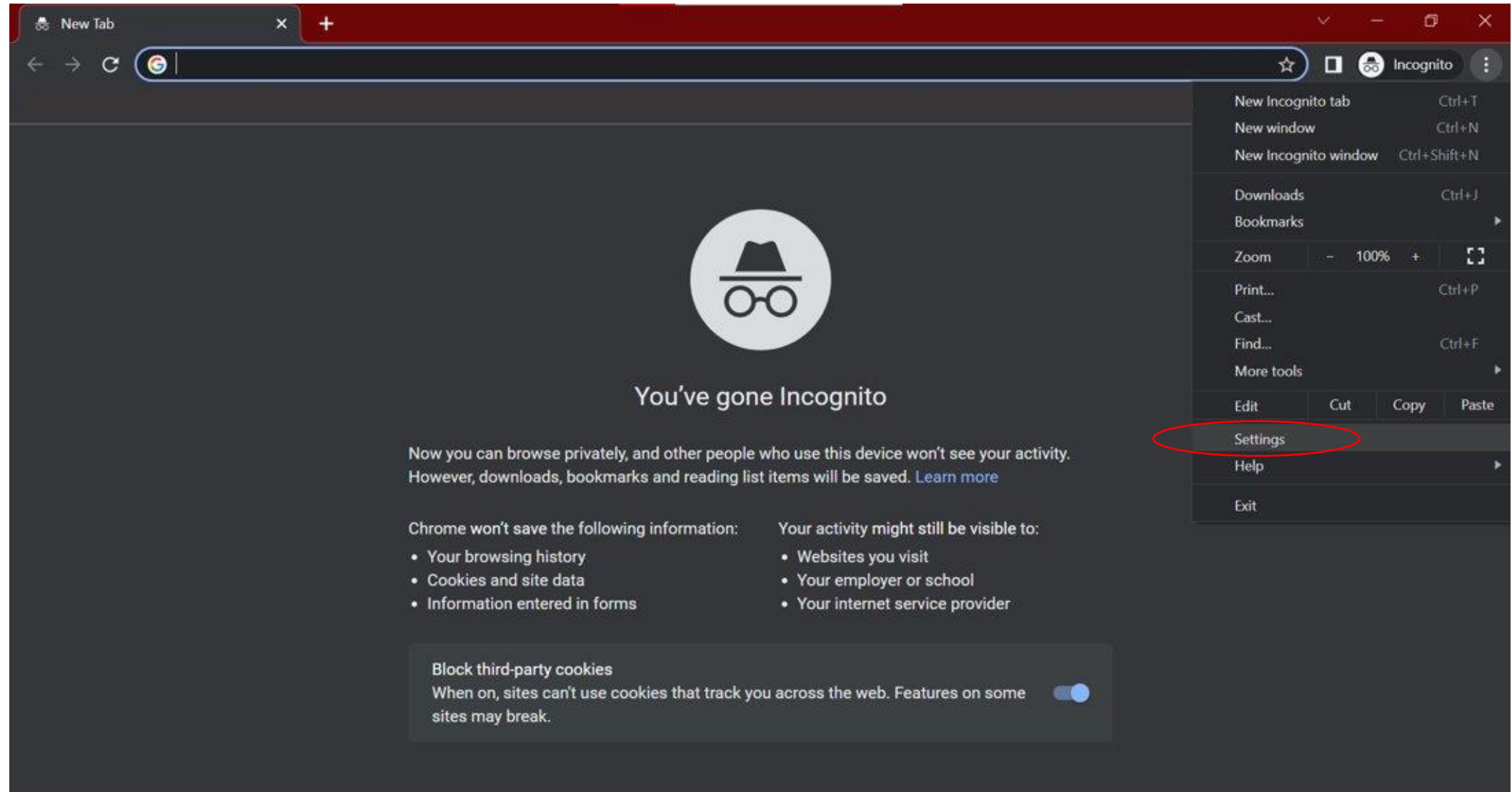
# Troubleshooting Guide

How to disable your pop-up blocker



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New Tab

Incognito

## You've gone Incognito

Now you can browse privately, and other people who use this device won't see your activity. However, downloads, bookmarks and reading list items will be saved. [Learn more](#)

Chrome won't save the following information:

- Your browsing history
- Cookies and site data
- Information entered in forms













Your activity might still be visible to:

- Websites you visit
- Your employer or school
- Your internet service provider

Block third-party cookies  
When on, sites can't use cookies that track you across the web. Features on some sites may break.


Settings













-  **Settings**
-  You and Google
-  Autofill
-  **Privacy and security**
-  Appearance
-  Search engine
-  Default browser
-  On startup
- Advanced 
-  Extensions 
-  About Chrome

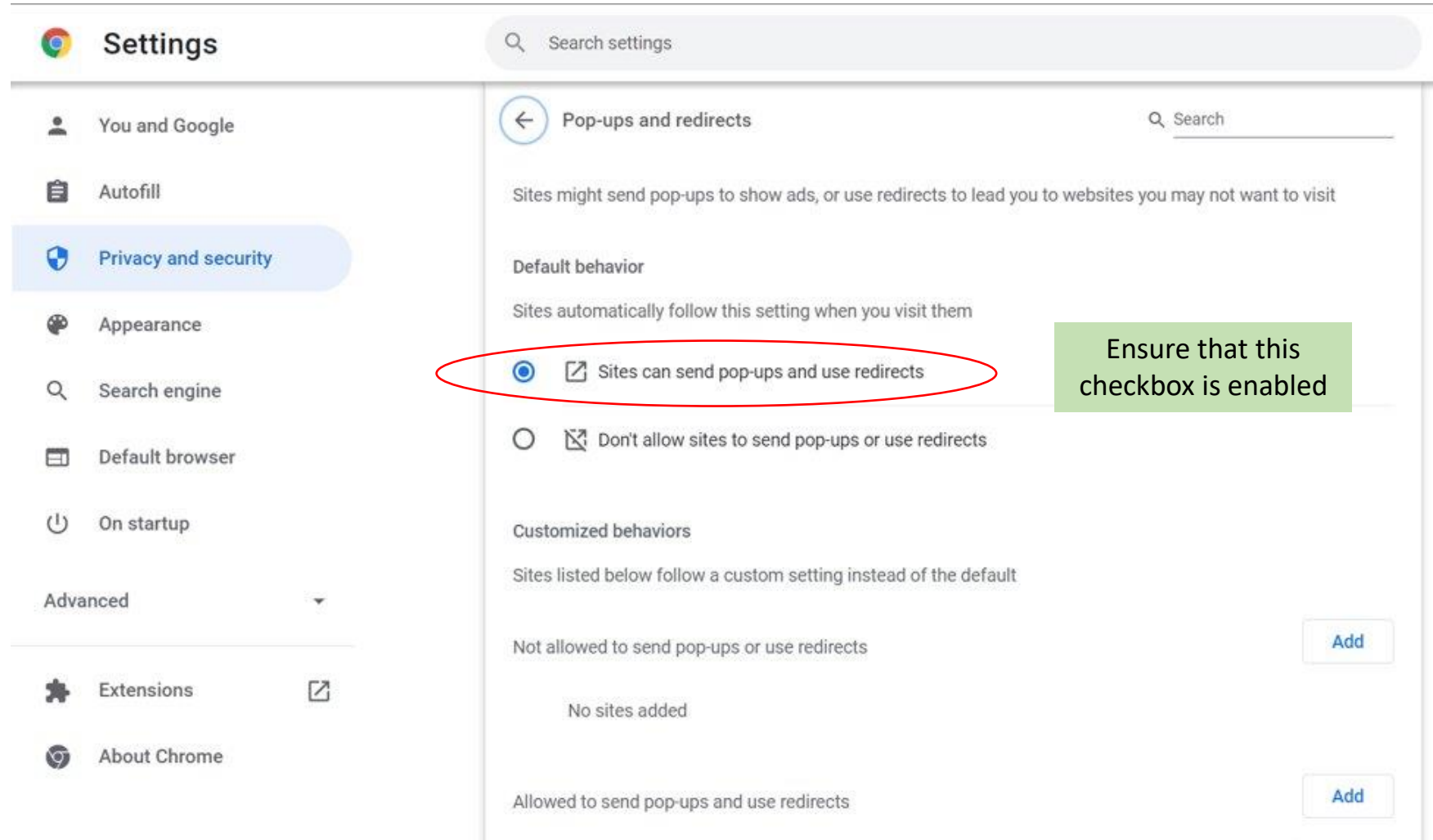
Search settings

### Safety check

 Chrome can help keep you safe from data breaches, bad extensions, and more [Check now](#)

### Privacy and security

-  Clear browsing data  
Clear history, cookies, cache, and more 
-  Cookies and other site data  
Third-party cookies are blocked in Incognito mode 
-  Security  
Safe Browsing (protection from dangerous sites) and other security settings 
-  **Site Settings**  
Controls what information sites can use and show (location, camera, pop-ups, and more) 
-  Privacy Sandbox  
Trial features are on 



**Settings** Search settings

- You and Google
- Autofill
- Privacy and security**
- Appearance
- Search engine
- Default browser
- On startup
- Advanced
- Extensions
- About Chrome

### Pop-ups and redirects

Search

Sites might send pop-ups to show ads, or use redirects to lead you to websites you may not want to visit

Default behavior

Sites automatically follow this setting when you visit them

- Sites can send pop-ups and use redirects
- Don't allow sites to send pop-ups or use redirects

Customized behaviors

Sites listed below follow a custom setting instead of the default

- Not allowed to send pop-ups or use redirects [Add](#)
- No sites added
- Allowed to send pop-ups and use redirects [Add](#)

**Ensure that this checkbox is enabled**